

CURRICULUM VITAE – STEPHEN WILSON

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Birth date: 18/11/1969
Married
Swiss / New Zealander



SKILLS:

Management and Coordination:

- Company management and leadership (Qjet)
- Aircraft Management (large aircraft) for Continuing Airworthiness and “Entry into Service”
- Aircraft Appraisal to assess aircraft condition by mandate
- A.O.G. support including parts sourcing and maintenance centre contact / follow-up
- Client support at maintenance centre for technical support during pre-purchase & due inspections
- Project coordination involving planning, logistics follow-up and technical support for aircraft reconfiguration and avionics upgrade
- Problem resolution including logistics / technical support coordination

Administrative Management:

- Company oversight and control (Qjet)
- Technical administration for aircraft maintenance and operations
- Document writing including Control Manuals (CAME, MCM, MME), AMP and MEL
- Project coordination involving preparation, control / monitoring (during) and closure
- Logbook and aircraft records upkeep and review, AD / SB analysis and maintenance forecasting
- Use of different computer applications and of integrated systems including SAP / AMOS
- Invoice administration, verification and follow-up
- Aircraft insurance research and contract negotiation

Communications:

- Establishment of client relationships, follow-up of dossier and the development of communications to ensure complete satisfaction
- Negotiation of maintenance input and aircraft downtime ensuring quality standards are not compromised
- Project / Client meetings; kick-off, progress and debriefing

Legislation:

- The application of ASSI, San Marino, EASA, FAA & TCCA regulations/requirements, within the framework of private and commercial operations and the technical requirements thereof

Teamwork:

- Liaison with aircraft crew or responsible person for prompt and precise action
- With colleagues for work-load sharing, including Logistics, Billing and Production personnel for project coordination
- Cooperating and working in conjunction with maintenance specialists
- Debriefing crew to ascertain serviceability of aircraft

Operational Finance:

- Corporate Cost Control (Qjet)
- Aircraft cost analysis and cost comparison
- Aircraft exploitation cash-flow forecast and exploitation analysis
- Research, cost analysis and preparation for quotation

EXPERIENCE:

CIVIL AVIATION :

- **Refer to LinkedIn profile for further details;** <https://ch.linkedin.com/in/qjetstevewilson>
- **Postholder Continuing Airworthiness for San Marino AOC** 2018 (continuing)
- **Contracted Airworthiness Surveyor (CAACI & Aruba DCA)** 2012 (continuing)
- **Technical Manager;** WIN Ltd, Cayman (Falcon 50 / 900EX private operations) 2011
(continuing)
- **Quality Manager / Project Development (Part 145 Approval);** E&G Creation 2009 – 2011
- **Project Manager CAMO;** groWing GROUP, large aircraft 2008 – 2009
- **Technical Manager;** PICTON II Ltd, Bermuda (BBJ private operation) 2007 – 2016
- **Completion Manager (mandated position);** BRISAIR Ltd, Bermuda 2006 – 2007
(DC-8 VIP Cabin – Project Recovery)
- **Technical Coordinator;** SIGAIR Ltd, Bermuda (BBJ private operation)
- **Founder of QJET;** Technical Services and Airworthiness Management 2006 (continuing)
<https://www.qjet.aero>
- **Project Manager;** Jet Aviation AG (Geneva) 2004 – 2006
Boeing BBJ, Bombardier Global Express, Gulfstream IV/V, Falcon 900 / 900EX & Hawker 800 / 800 XP aircraft.
- **Deputy Operations and Marketing Manager;** Corporate Aviation Services, 2003
Geneva (PC12 turbo-prop operation)
- **Team Leader and Aircraft Technician;** TSA Transairco SA, Geneva. 1999 – 2003
PC-12 (Team Leader), F20, F50, F900/EX, Learjet, B300, B200, Citation I&II.
- **Quality Inspection;** AVCO LTD, England 1998

MILITARY AVIATION "ROYAL NEW ZEALAND AIR FORCE":

- **Senior Aircraft Technician;** 1993 – 1997
Auckland Whenuapai Airforce Base*
- **Aircraft Technician;** Ohakea Airforce Base* 1991 – 1992
- **Aircraft Mechanic;** Woodbourne Airforce Base* 1988 – 1990
*Aircraft include; A4 Skyhawk, Aeromacchi MB339CB, C130 Hercules, P3 Orion, B727, Iroquois (Bell-205A).

EDUCATIONAL AND PROFESSIONAL FORMATION:

- SMS and Resource Management (Flight Safety online course) Oct. 2018
- Human Factors Training (Flight Safety online course) Oct. 2018
- EASA Part NCC Workshop, EBAA Feb. 2016
- Audit Refresher Course, ASSI Sep. 2015

- Aircraft Repossession Conference, Aeropodium, London Oct. 2014
- Air Law & Enforcement with Mike Butler, Grand Cayman (legal advisor to ASSI) May 2013
- IS-BAO (IBAC) Auditor Workshop for Part 125 Operations, EBACE May 2011
- [Continuing Airworthiness Manager \(deputy C.A.M.\) Assessment FOCA-EASA](#) May 2010
- Course PART 145 (Maintenance Management), QCM Nov. 2009
- Course EASA Part M (Airworthiness / C.A.M.O.), groWing Zurich Apr. 2008
- Course EASA Part M Subpart I (ARC), groWing Basel
- SESAR presentation (Single European Sky) development & future avionics requirements, EBACE May 2007
- Operator Conference Boeing BBJ, Seattle USA May 2007
- Course EASA Part M (Airworthiness / C.A.M.O.), groWing Zurich Feb. 2007
- OTARS (Overseas Territories Aviation Regulations) ASSI (Overseas Territories) Road Show Dec. 2006
- C.A.M. Certificate Program, Embry Riddle Aeronautical University, Jan. 2004
 - Corporate Aviation Finance and Budgeting
 - Corporate Aviation Ethics
- JAR OPS 1 & FCL 1 course (1 day only, relevant parts) 2003
- RVSM / TCAS course (refresher for pilot) 2003
- JAR 23, "Class B performance" course (refresher for pilot) 2003
- Formation in "Project Management", CEFCO, Geneva 2002 – 2003
- [Maintenance Certificate: Super King Air 300-350, Flight Safety USA](#) 1999
- Military and Trade Training, Royal New Zealand Airforce 1988 – 1997
 - Junior Management Certificate
 - Aircraft Technician Diploma
 - Aircraft Mechanic Formation
 - Basic Engineering Formation
 - Recruit and General Service Training Formation
 - Fire Safety Update Lectures
 - CPR and Basic First Aid Updates
- Automotive Engineering Course, Waikato Polytechnic, NZ Motor Vehicle and Engine Reconditioning: 4,000 hours of Apprenticeship 1987 – 1988
- Sixth Form Certificate (New Zealand University Entrance) 1983 – 1986

LANGUAGES:

- English – mother tongue
- French – excellent (spoken, read and written)

COMPUTER LITERACY:

- MAC products (advanced user): Desktop, Laptop, iPad & iPhone
- Advanced user Windows computers
- Computer set-up and system configuration Windows / MAC
- Microsoft Word – Excel – Outlook – PowerPoint – Project
- Web based applications: Global eDocs, Skylegs,
- Maintenance tracking applications: CAMP, CMP, CESCO, myboeingfleet, Dassault & Bombardier, Honeywell e-engine, Rolls Royce Care etc
- Adobe Acrobat Professional
- SAP - Systems Applications Processing
- AMOS – Swiss Aviation Software
- Webinar based and remote communication technologies